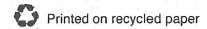




POLK COUNTY
ENVIRONMENTAL SERVICES
Waste Management/Planning and Zoning

Post Office Box 375
320 Ingersoll
Crookston, MN 56716
(218) 281-6445
(218) 281-5700
(218) 281-6471 FAX
1-800-482-6804
environmental.svs@co.polk.mn.us



NOTICE

Notice is hereby given that a hearing has been set for April 26, 2024 at 9:50 a.m. in the meeting room at Polk County Environmental Services, 320 Ingersoll Ave, Crookston, Minnesota, to consider the application of Aimee Peterson, 3077 County Hwy 42, Bejou, MN 56516, for a Large Gathering Permit for an event on May 26, 2024 which will be on a parcel of land located at: Maple Lake Pavilion, 15545 Sandy Beach Rd SE, Mentor, MN and described as: Block One, Subdivision of Reserve and King Edward's Park Lots in Washington heights in Lots One (1) and Two (2), Section Thirty-four (34), Township One Hundred Forty-nine 9149) North of Range Forty-three (43) West of the Fifth Principal Meridian, according to the Official Plat thereof on file and of record in the office of the County Recorder in and for the County of Polk and State of Minnesota, parcel #32.00234.00. All property owners within ¼ mile of the proposed Large Gathering Permit are invited to appear at said hearing.

Dated: April 3, 2024

Jacob J Snyder

Planning & Zoning Administrator

RECEIVED

Application No. _____
Parcel No. _____
Fee Amount \$300.00 - or
alternate fee based on County
Board Approval. _____

SUPPLEMENTAL DATA FOR Large Gathering Permit

Polk Co. Planning and Zoning
P.O. Box 375
320 Ingersoll
Crookston, MN 56716

APPLICANT INFORMATION

NAME: River bottom LLC.
ADDRESS: 3077 County Hwy 42
CITY, STATE, ZIP: Bejou, MN 56516
PHONE: 701-367-0091

Phone (218) 281-5700 or 6445
Fax (218) 281-6471

The above named individual, firm or corporation hereby respectfully submits the following supplemental data in support of the preliminary information provided on the accompanying Zoning Application Summary Form (Form A) dated _____ for the purpose of securing a Large Gathering permit.

PROJECT INFORMATION

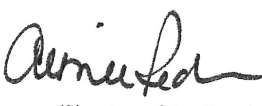
1. Specify the section of the ordinance that applies to this project: PCZO 20.000

2. Brief narrative description of this request:
Made Lake Pavilion Memorial Day Weekend Events) including the Johnny Holm Band performance on 5/26/24; where we expect 1000-1200 people.

3. Written justification for request including discussion of how any potential conflicts with existing nearby land uses will be minimized: use of security, potties, designated parking, 24 hr cleanup contracts, fencing, etc. Please see attached narrative & operational plan for event.

4. Check all additional supporting documents and data which are being submitted to help explain this project proposal: () sketch plan, (✓) topographic map, (✓) detailed narrative, (✓) operation plans, () engineering plans, () floodplain hydraulic analysis, () flood proofing plans and specifications, () other (specify)

I hereby certify with my signature that all data on my application forms, Plans and specifications are true and correct to the best of my knowledge:


(Signature of Applicant) (Date)

Large Gathering Permit

In accordance with _____ Section 20- Large Gathering Ordinance _____ of the *Polk County Zoning Ordinance*,
(Section of Ordinance)

the **Polk County Commissioners** hereby () approve, () deny the foregoing Application for a

Large Gathering Permit. If approved, said approval is subject to the following General and Special Provisions:

By: _____
(Authorized Signature) (Title) (Date)

Maple Lake Pavilion Detailed Narrative/ Operational Event Plan (1 page - front & back)

Host of the Johnny Holm Band at the Maple Lake Pavilion on May 26th, 2024. Event will include music, concession/alcohol sales, and run in collaboration with recognized area vendors and support services to ensure a safe and enjoyable environment.

Engagement Hours of Event: 8:30 PM to 12:00 AM; Door opens at 7:30 pm. Event set up/preparations to occur prior to open doors.

Certificate of Insurance : To be provided by Insurance Agent

Bond requirements: Obtainment of the required bond by ordinance provided

Sanitary Facilities/Solid Waste Removal: To meet MDH guidelines, M&K Porta Potties of Grand Forks, ND will provide 15 portable toilets and a wash station for the event.

Concessions & Alcohol: The Irishman's Shanty of Crookston will provide the sale of food and alcohol at this event under the license provided to them. Additional food will be provided by Driftwood Food Truck via a mobile food unit and verified MDH license.

Adequate Parking: Limited parking will be provided in the area adjacent to the fence and a designated lot one block north of the Pavilion. A security light will be set up and the rotation of staff will take place to ensure a safe environment. A clean-up crew has been established for the parking lot. No parking signs will be displayed in continuation of the county's current no parking signs. Limited parking (for event staff, supporting services, etc.) will be available at the Pavilion and will be identified/monitored for their use.

Polk County Sheriff: Discussion with Jim Tadman has confirmed their collaboration in the safety operations of the event. Three deputies have been assigned to assist our security unit, if necessary.

Security Services: ASP of Moorhead INC., has been contracted for Security. They are providing eight (8) officers for six (6) hours of coverage from 7:00 pm to 1:00 am. This addition of event security/staff will meet ordinance requirements. A fenced perimeter will be set up around the event to restrict unauthorized entry and limit consumption of alcohol. Multiple security lights are also onsite.

Traffic: No parking signs will be displayed in continuance of the county's current no parking signs along CTY 12 and on the side roads along the Pavilion. Directional arrows and signs will be placed in plain sight to direct traffic to the designated parking area.

Administrative Control Center: We will have a controlled gate at the entrance of the event. A designated tent in this area will also serve as a control station for event staff, security personnel, fire and rescue, sheriff and others necessary.

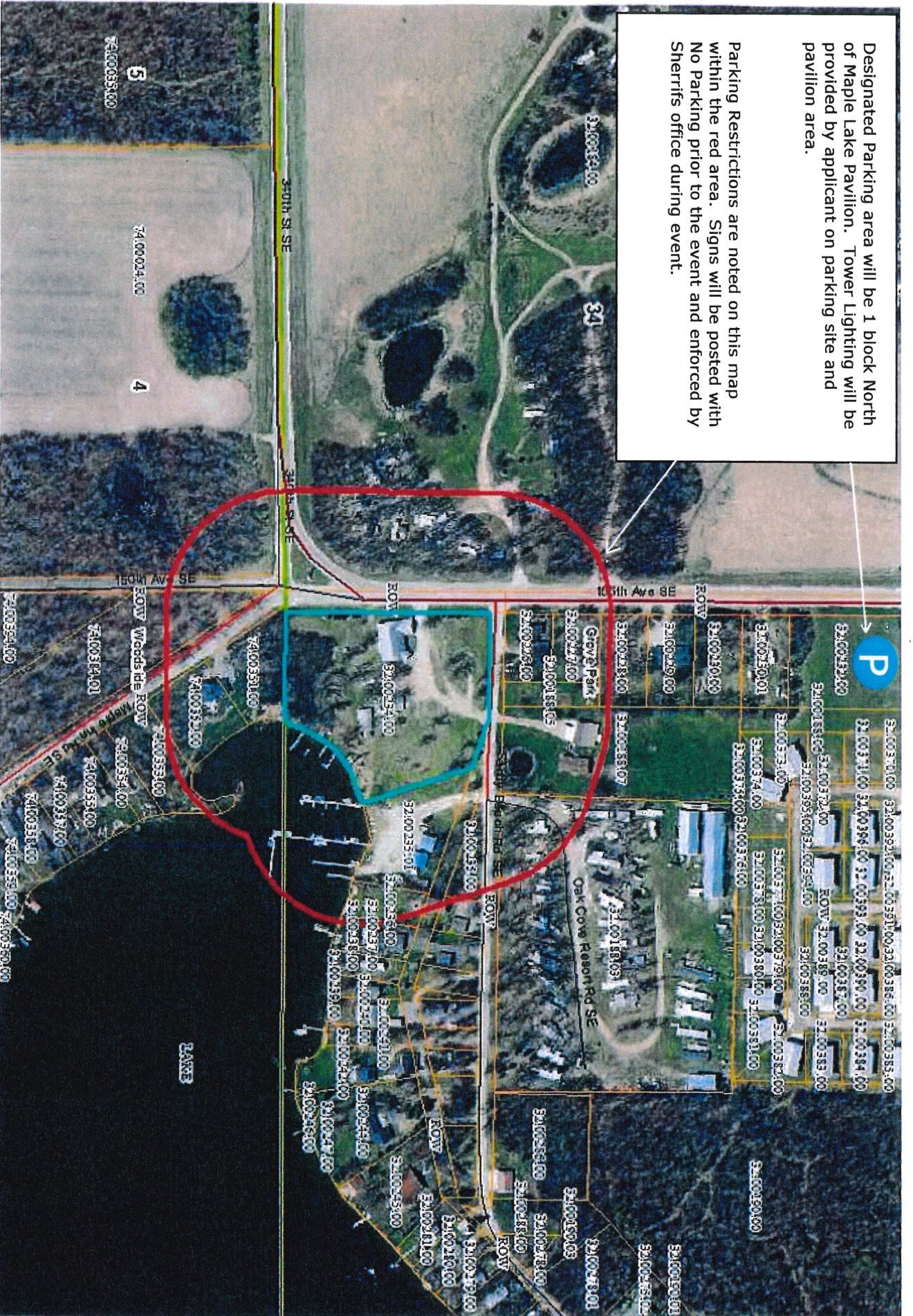
Fire & Rescue: Mentor Fire & Rescue has been contacted to help cover any fire or first responder call during the event. The previous fire plan has been obtained. No changes to the plan, as no changes to the event or structure of the building have been made since the most recent. This plan includes locking hardware installed to secure doors open, Emergency lighting, and maximum occupancy enforcement.

Maximum Number of People: 1000 to 1200

No use of fumes, orders, dust, etc. will be used. Adequate measures to control noise/vibration/lights will be taken.

Designated Parking area will be 1 block North of Maple Lake Pavilion. Tower Lighting will be provided by applicant on parking site and pavilion area.

Parking Restrictions are noted on this map within the red area. Signs will be posted with No Parking prior to the event and enforced by Sheriff's office during event.



Map Created by

Polk County
Environmental Services



1 in = 259.58 ft



Parking Restriction

US Hwy

CSAH

County Road

Twp Road

Sections

State Hwy

City Street

Townships

Parcels



13

281

Community 102 R

155th Ave SE

Sandy Beach Rd SE

10

251

Fence

Flatbed Trailer

Food

Axe Throw

Bar

Toilets

Toilets

Google

Madeline Park